

Edinboro – McKean

VFW Post 740

10613 Route 98, Edinboro, PA 16412

Phone (814) 734-2797

Fax (814) 734-6447

Function Date: _____

Name: _____

Address: _____

Telephone: _____

V.F.W. Post 740 Pavilion Contract Agreement

Purpose and Term of Lease

The premises will be rented for the purpose of _____ and for no other purpose whatsoever without the written agreement from the Post Manager. The term of this lease will exist for one day. The Pavilion will be available from 8:00 am to 11:00 pm. The function at hand will start at _____ and last until _____. No loud music after 9:45 pm for the respect of the neighbors. Cleanup should start at 10:00 pm so the pavilion can be closed up by 11:00 pm. DJ and Bands you need to get special permission from the Post Manager.

Rent and Security Deposit

A security deposit will be due upon contract signing of \$100.00. This deposit is to ensure that the date is held for your function and all terms of this lease are up held. The amount to rent the Pavilion facilities is \$200.00 that will be due the day of the function, unless otherwise discussed between the lessee and the Post Manager.

The \$100.00 security deposit will be mailed to you after the Pavilion is inspected by either the Post Manager or a Board of Director. Damage to the building or any of its contents may result in further charges, depending upon the cost of repairs. The Pavilion must also be cleaned to the extent that it is

found. All trash must be taken to the dumpster by the lessee. This will also result in the loss of the security deposit if not completed. Cancellations received less than 30 days before the function is scheduled will result in forfeiture of the deposit. Picnic tables if moved outside of the Pavilion should be put back under the Pavilion.

Alcohol Consumption

The consumption of alcohol is prohibited unless the beverages in question are purchased from the V.F.W. Post 740. Kegs are available in many different brands. ½ Kegs are \$140.00, and ¼ Kegs are \$90.00. Beer by the case is \$48.00. The brand of beer purchased may vary in price. The lessee is the responsible party to ensure that all guests consuming alcohol are of the legal age of 21 years of age. The lessee is also the responsible party to make sure that their guests are not publically intoxicated and are responsible to make sure their guests are safe to drive. Also, if outside alcohol is brought on the premises it will be removed from the party and given back to the owner at the end of the party. All alcohol drinking should be kept on the south side of the Pavilion. NO ALCOHOL IN THE PARKING LOT! A bar can be arranged for an additional charge of \$15.00 an hour for the bartender. I, _____ sign that I understand the policy.

Food and Catering

The lessee is allowed to furnish their own food, have the VFW cater or have it catered by another establishment. Smokers and large cookers are only allowed with special permission from the Post Manager.

Compliance with Laws

Lessee shall comply with all LAWS of the United States and the State of Pennsylvania, all ordinances of Franklin Township, and all rules, regulations, or requirements of the police and fire departments and other municipal authorities of Franklin Township/Erie County and rules and regulation adopted by Leaser for the government and management of said facilities and will not do or permit to be done, anything on said premises during the term of this lease in violation of any such laws, ordinances, rules, regulations or requirements. The Lessee shall Indemnify Leaser of and from all fines, penalties, claims for damage of every kind and nature arising out of any failure to comply with any such laws, ordinances, rules, regulations and requirements.

Pavilion Contents

The Pavilion is furnished with a full kitchen. Ample cooler space is provided by one refrigerator. No freezer is available. There is also an electric stove that is comparable to the size of one in a "home" kitchen, which has four burners and oven. There is a three bay sink for washing and a hand washing sink. DO NOT DUMP GREASE/FOOD DOWN THE DRAINS. There is a black can under the sink and that is used to dump grease in ONLY. We have a Kegarator that can tap two different beers. That is available to rent

for \$25.00 and it comes with ice to fill the barrels, or you can bring your own keg system. Ice is available for \$5.00, but we just ask that you don't run our ice machine out as we have to supply our bar throughout the day.

There are men's and women's restrooms. The ladies room has three handicapped accessible stalls. The men's room has two urinals and one handicap accessible stall.

There is a "Play at your own Risk" playground and two horse shoe pits. The softball field is NOT available for use unless you get special permission from the Post Manager. The lawn surrounding the Pavilion can also house a volley ball court and/or bad mitten court.

Final Considerations

The V.F.W. Post 740 asks that you take notice to our neighbors and keep the volume of your function to a minimum. We also expect that children be watched to ensure their safety, and we ask that you DON'T allow your children to run around the parking lot as they are at RISK of getting hit by a car. Parking for the Pavilion is kept to the last rows of our parking lot toward the softball fields. Parking in the grass is permitted if and only if the ground is dry. Any questions for the use of the Pavilion should be directed to the Post Manager and all arrangements should also be directed in that same manner.

The V.F.W. reserves all rights to end a function early if any of the above is not followed.

V.F.W. Post 740 Manager

Lessee of Pavilion

Date

Date

Amount Collected

Check# or mark Cash/Credit

Received by & Date